

**DATE:** May 18, 2023  
**TO:** 911 Emergency Response Advisory Committee  
**FROM:** Lisa Brown, Sparks Police Department, Police Service Manager, 775-353-2241 ext. 5500, [rosebrown@cityofsparks.us](mailto:rosebrown@cityofsparks.us)  
**THROUGH:** Chris Crawforth, Chief of Police

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**SUBJECT:** REIMBURSEMENT REQUEST – PRO-QA PRIORITY DISPATCH Annual System License Renewal Service and Support: A review, discussion, and possible action to approve, deny or otherwise modify a request for reimbursement Sparks PSAP for the ProQA-Priority Dispatch Fire Dispatch Software licensing renewal for the amount of \$12,000.00.

### **SUMMARY**

AA review, discussion and possible action to approve, deny or otherwise modify a request for reimbursement Sparks PSAP for the ProQA-Priority Dispatch Fire Dispatch Software licensing renewal for the amount of \$12,000.00.

### **NRS APPLICABLE:**

NRS 244A.7645 provides approval of costs associated with maintenance, upgrade, and replacement of equipment necessary for the operation of the enhanced telephone system.

### **STAKEHOLDER REVIEW(s)**

Stakeholder is a primary Public Safety Answer Point (PSAP) – Sparks Dispatch.

### **PREVIOUS ACTION & BACKGROUND**

The E911 Committee first approved the use of ProQA for Washoe PSAP in 2015 and has approved the annual cost/fees each year. In 2018 Reno PSAP requested funding for EPD and EFD, which was also granted by this Committee.

In May 2020, funding was approved for Sparks ProQA EFD protocols. Today's request is to reimburse the annual license fee.

In February 2022, the Committee approved the first EFD licensing renewal request for Sparks PSAP.

### **FISCAL IMPACT**

The Enhanced 9-1-1 Fund is a special revenue fund which receives revenue pursuant to NRS 244A.7643 in the form of telephone surcharges collected to support the emergency reporting system.

**RECOMMENDATION**

It is recommended that the E911 Emergency Response Advisory Committee approve the request to reimburse Sparks PSAP for the costs associated with Sparks PSAP EFD/ProQA renewal through Priority Dispatch, in the amount of \$12,000.00.

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**POSSIBLE MOTION**

Move to approve that the E911 Emergency Response Advisory Committee approves the request to reimburse Sparks PSAP for the costs associated with Sparks PSAP EFD/ProQA renewal through Priority Dispatch, in the amount of \$12,000.00.



**City of Sparks**  
**431 Prater Way**  
**P.O. Box 857**  
**Sparks, NV 89432-0857**

Phone: (775) 353-2273 FAX: (775) 353-2399

# Purchase Order

Tax ID#	Page
886000202	1 / 1

**PURCHASE ORDER NUMBER MUST BE REFERENCED  
ON ALL PAPERWORK IN ORDER TO ENSURE PAYMENT.**

Purchase Order No
100025063

<b>MEDICAL PRIORITY CONSULTANTS, INC.</b> <b>110 S. REGENT ST., STE 500</b> <b>SALT LAKE CITY, UT 84111</b>	Ship To	Bill To
	Sparks Police Department 1701 E. Prater Way Sparks, NV 89434	Sparks Police Department 1701 E. Prater Way Sparks, NV 89434

Vendor No	Fax#	Payment Terms	FOB Point
312818		Net 30 days	Freight on Board: Destination
Date of Order	Requestor		Buyer
March 13, 2023	L. SCHELVIS/PD		Dan Marran ( Purchasing Mgr)

Line	Quantity	Unit	Description	Unit Price	Extension
1	1.0	LS	SYSTEM LICENSE RENEWAL SERVICE & SUPPORT REFERENCE INVOICE #SIN274677	12,003.35	12,003.35

"The General Conditions (terms and conditions) that are applicable to this Purchase Order (PO) can be found at the link below unless this PO is pursuant to a specific contract or bid which terms and conditions will govern the aforementioned General Conditions." <a href="https://www.cityofsparks.us/your-government/departments/purchasing.php">https://www.cityofsparks.us/your-government/departments/purchasing.php</a>	PO Total	<b>\$12,003.35</b>
	Authorized Signature	

R# 160023636 3/9/23

**CITY OF SPARKS**

**REQUEST FOR PURCHASE ORDER**

This Document has no legal force and effect and shall not bind the City of Sparks to make any purchases unless it has been properly executed by the City of Sparks Purchasing Manager.

Date	F.O.B. Point	Tax Exemption	Mail Invoices To:	P.O. Number
3/7/2023	S.P.D.	Nevada NRS 372.325/Federal A-396200	Finance Department	
<u>Discount Terms</u>		<u>Delivery Time</u>	<u>Vendor Number</u>	This Number Must Appear On All Packages And Papers Relating To This Order. 
Medical Priority Consultants, INC 110 S. Regent Ste. 500 Salt Lake City, UT 84111			Special Shipping Instructions Sparks Police Dept. c/o Lisa Brown 1701 E. Prater Way Sparks, NV 89434	
ITEM #	QUANTITY/UNIT	DESCRIPTION/ADDITIONAL INFORMATION	UNIT \$ PRICE	TOTAL \$ PRICE
1	10	System License Renewal Service & Support Invoice #SIN274677		\$12,003.35
<b>PROGRAM NUMBER</b>		<b>ACCOUNT NUMBER</b>	<b>ENCUMBRANCE AMOUNT</b>	
090219		60355	\$ 12,003.35	

*Sheila Lichius-III*  
Sheila Lichius-III (Mar 7, 2023 16:38 PST)

Mar 7, 2023

DEPT. APPROVAL/DATE

*Lisa Rose-Brown*  
REQUESTED BY

**REMARKS:**  
To be reimbursed by Washoe County 911 Funds.



# INVOICE

Medical Priority Consultants, Inc.  
 dba Priority Dispatch Corp  
 110 S Regent St Ste 500, Salt Lake City, UT, 84111-1997, US  
 Phone: (801) 363-9127 Fax: (801) 746-5879  
 www.prioritydispatch.net  
 accounting@prioritydispatch.net

<b>Invoice Number</b>	SIN274677
<b>Invoice Date</b>	01/31/2023
<b>Agency ID</b>	11989

### Billing Address

Sparks Police Department  
 1701 E. Prater Way  
 Sparks, NV 89434  
 United States

### Shipping Address

Sparks Police Department  
 1701 E. Prater Way  
 Sparks, NV 89434  
 United States

Customer Reference	Quote #	PO #	Invoice Currency	Due Date
	Q-53670	Signd contract attached	USD	Net 30

Product Name	Quantity	Total
<b>Priority Dispatch System ESP (P) F</b> <i>System License Renewal, Service &amp; Support</i> 1/31/2023 - 1/30/2024	10	\$ 12,000.00
	<b>Net Total</b>	\$ 12,000.00
	<b>Tax Total</b>	\$ .00
	<b>Invoice Total</b>	\$ 12,000.00

### Payment Detail

To pay this invoice via Credit Card online please visit:  
<https://payment.prioritydispatch.net>

Alternatively, please pay this invoice in US DOLLARS by wire transfer to Zions First National Bank: ABA# 1240-00054, Account# 002226546, Routing# 124000054, Swift Code ZFNBUS55

E-mail Remittance Advice to Finance@prioritydispatch.net

Contact Accounting@prioritydispatch.net with any questions regarding this invoice.